



hoc ■ opus
a new approach to law

TRANSCENDING THE BOUNDARIES
OF LEGAL BROKERAGE

WHY SHOULD YOU CHOOSE OUR SERVICES ?

■ NEW MEANS TO ANSWER LEGAL NEEDS

Hoc Opus offers tailor-made solutions, especially by setting up panels made up of law professionals who can readily meet the needs identified initially with clients.

■ NEUTRALITY

Hoc Opus has no financial or commercial interests whatsoever with the law professionals identified. For each mission, only the quality and the relevance of the proposals shall be used to identify the profiles to be retained in the panel proposed to clients.

■ RATIONALISATION

Hoc Opus enjoys not only the comfort provided by a network built carefully over the years, but it equally cashed in on the benefits of competition and the effect of volumes. Hoc Opus is therefore in a position to offer high-end solutions at reasonable prices.

■ HIGH STANDARDS

Hoc Opus has developed a strict identification procedure for its law professionals network. For each mission, a thorough pre-selection is conducted systematically to achieve the level of standards required by Hoc Opus prior to the final and most crucial phase that involves setting up the panels.

■ OPTIMIZATION

Hoc Opus takes over in good time. Once it has activated its network, our clients no longer need to waste time in beauty contests or looking for that special gem. Hoc Opus helps its clients to focus on a working relationship with law professionals based on the provision of legal advice strictly speaking.

WHO ARE OUR CLIENTS ?

- COMPANIES IN FRANCE OR ABROAD (GROUPS, MULTINATIONALS, SMES/VSES);
- PUBLIC ENTITIES;
- NGO'S AND ASSOCIATIONS;
- INDUSTRIES AND TRADE UNIONS.



WHAT ARE OUR COMMITMENTS ?

■ KEEPING ABREAST OF DEVELOPMENTS

We are keeping a close watch on developments on the marketing bringing together lawyers and other legal services, evolution of legal fees and changes in the rules applicable to each professional group.

■ A STRICT IDENTIFICATION PROCESS

- We interview all the law professionals who will deliver legal counsels or services to our clients;
- We have an administrative file for each law professional;
- We verify their business experience and references;
- For a good number of the law professionals, one or several Hoc Opus team members have confirmed their reliability in previous professional experiences.

■ A SYSTEMATIC PRESELECTION

For each mission and prior to setting up each panel, we set out by determining the *actual* availability of the law professional, their relevance to the mission, the means at their disposal to meet the client's needs, etc.

■ A QUICK SET-UP OF THE PANEL

We set up our panels on a case-by-case basis, using a series of different criteria developed in conjunction with the client, namely technical, geographical, logistic criteria. Thereafter and in due time, we provide you with three profiles of law professionals, on average.

■ A TAILOR-MADE SOLUTION

We take into account, not only the needs of the clients, but also their corporate culture, their working environment in terms of equipment and people, the specificities of their business sector; etc. with a view to working out the solution that best meets their needs.

WHAT ARE THE SERVICES OFFERED BY HOC OPUS ?



ARE YOU BASED IN FRANCE ?

- We can set up a panel to address your needs, be they occasional (e.g. replacement for maternity leave), transitional (e.g. temporary work overload generated by a period of M&A) or even recurrent (e.g. monitoring and management of a portfolio of trademarks).
- We can link you up with law professionals abroad (e.g. setting up a subsidiary).
- We can optimise and rationalise a network of law professionals already operating within your institution (e.g. renegotiation of fees).
- We can help you manage your relations with law professionals (e.g. model fees convention, internal procedures...).
- We can deliver training on the topic "How to manage and optimise relations with external counsels?" (e.g. training for junior in-house lawyer).



ARE YOU BASED OUTSIDE FRANCE ?

- We can set up a panel to address your need to establish your business in France (e.g. setting up a subsidiary, tax optimisation, legal translation of official documents, trademark protection).
- We can monitor the quality of services delivered by a law professional in France (e.g. monitoring of compliance with specifications set out initially).
- We can develop contract tools (e.g. Legal Fees convention).
- We can help out with your project to internalise the legal function.



ARE YOU AN ENTREPRENEUR ?

- , We can link you up with law professionals specialised in setting up businesses.
- , We can help you manage your contractual, administrative or accounting relations with law professionals.
- , We can perform legal audits and deliver advice in legal organisation.
- , We can deliver training on how to choose and manage your legal providers (Training module 1: "How to choose your legal provider ?"; Training module 2: "How to manage daily relations between the client and the legal provider ?").



WHO DELIVERS THE SERVICES ?

Hoc Opus offers to its clients the services of multicultural law professionals: members of Hoc Opus team in one hand and legal providers in the other hand.

Whatever the business sector, the level of experience, or the degree of specialisation required by the client, Hoc Opus is able to find the right legal provider and particularly lawyers. Most of our law professionals have worked in a number of different national and/or international famous law firms before joining more human-sized institutions:

- , Lawyer specialised in business law,
- , Lawyer specialised in various particular fields,
- , Lawyers based in Paris and in the regions,
- , Lawyers based abroad,
- , Lawyers who are former in-house counsels or general counsels,
- , Intellectual property counsels,
- , External CNIL correspondents,
- , Notaries,
- , Bailiffs,
- , Legal translators,
- , Independent legal assistants
- , Mediators,
- , Experts (arbitration).

Our network is not closed. We are frequently receiving service proposals that we review carefully. We are equally ready to help our clients find law professionals specialised in rare or new fields.



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